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COMMUNITY PRESERVATION COMMITTEE

Draft: September 7, 2011


September 1, 2011

Approved: October 6, 2011

1. The meeting was called to order at 5:00 p.m. in the Nauset Room at Town Hall. In attendance; Steve Bornemeier, Julia Enroth, Sue Christie, Catherine Hertz, Jon Holt, Alan McClennen, Steve Phillips, Cathy Southworth.
2. There was no public comment.
3. Approval of Minutes
  - May 5, 2011 minutes approved. 6-0-2
  - June 2, 2011 minutes approved. 5-0-3
  - August 4, 2011 minutes approved as amended. 6-0-2
4. Committee Reorganization
  - **On a motion made by Catherine Hertz and seconded by Alan McClennen, it was moved to elect Julia Enroth as Chairperson. Motion passed 7-0-1**
  - **On a motion made by Jon Holt and seconded by Cathy Southworth, it was moved to elect Alan McClennen as Vice Chairperson. Motion passed 7-0-1**
  - **On a motion made by Alan McClennen and seconded by Steve Bornemeier, it was moved to elect Catherine Hertz as Clerk. Motion passed 7-0-1**
5. FY 2013 Applications (Any Changes Including Reference to More Than One Quote) and Application Schedule
  - It was agreed to add "Applicants are encouraged to submit more than one quotation from potential contractors" under "Financial Data" on the application. Due date will be November 28, 2011.
6. Use of Sparrow Grant Funds for Open Space Purchase (Alan McClennen) – Alan reported the Open Space Committee has met with representatives from Brewster. Our cost for this project will be \$55,000. Brewster is looking into a State grant. Open Space Committee will ask CPA to release funds. Warrant article is drafted as contingent on Brewster getting State grant.
  - **A motion was made by Sue Christie and seconded by Steve Phillips to approve the use of \$55,000 of the CPC Open Space Funds within the fund balance account. Motion passed 7-0-1 (Alan McClennen abstaining)**
  - It was agreed to place Warrant Article to that effect on the Special Town Meeting warrant if necessary.
7. Project Monitoring – Updates and Expenses
  - a. Academy – Phases II & III (Jon Holt) – No new information.
  - b. Eldredge Park (Cathy Southworth) – No new information.
  - c. Town Records (Steve Bornemeier) – Project complete.
  - d. Sea Call Farm (Steve Bornemeier) – No new information.
  - e. Hinckley Affordable Housing (Catherine Hertz) – No new information.
  - f. Condominium Purchase (Alan McClennen) – No new information.
  - g. OHS Document / Photograph Restoration (Jon Holt) – Jon reported that Tamsen Cornell will make a report at the next CPC meeting.
  - h. Odd Fellows Hall Restoration (Sue Christie) – Project complete.
  - i. Open Space (Alan McClennen) – No new information.
  - j. OHS Land and Septic Survey (Steve Phillips) – No new information.
  - k. Digitization of Cape Codder (Sue Christie) – Applied for \$15,000 State grant.
  - l. Putnam Farm (Catherine Hertz) – No new information.

8. Old Business – Status of CPC Appointments, Other
  - Waiting to fill one open slot.
9. New Business – Signature Form, Other
  - Signature form to be sent to accounting office
  - Julia read Coalition correspondence.
10. Key Dates / Timeline – October through December Meeting Dates
  - CPC meetings will be held October 6, November 3, December 1
11. There being no further business, the meeting was adjourned at 5:44 p.m.

Respectfully submitted,



Sandra A. Marai, Secretary  
Community Preservation Committee

**\*\*Reports on file at Town Hall**